

ASSEMBLY INSTRUCTIONS - IMPORTANT:

Carefully unpack & identify each component before attempting to assemble. Refer to parts list. Please take care when assembling the unit and always set the parts on a clean, soft surface.

WARNING!

Glass worksurface maximum weight capacity limit: 11.34 kg/25 lbs. Do not exceed this limit!! Please use care and good judgement when placing objects on glass surface.



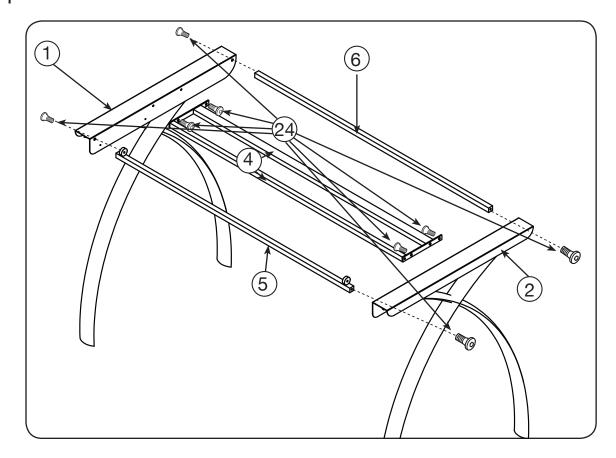
	PARTS LIST DESCRIPTION	QUANTITY	
1.	Left Leg	1	
2.	Right Leg	1	
3.	Top Frame	1	
4.	Center Support Bar	1	
5.	Front Support Bar	1	
6.	Rear Support Bar	1	
			3

PARTS LIST DESCRIPTION		QUANTITY
7.	Cross Brace	2
8.	Pencil Tray	1
9.	Pencil Tray Side Support	1
10.	Pencil Ledge	1
11.	Bottom Drawer Support	2
		63
12.	Drawer Support Post	4
12.	Diawei Support Fost	-
13.	Plastic Bracket	8
14.	Top Glass	1
		0

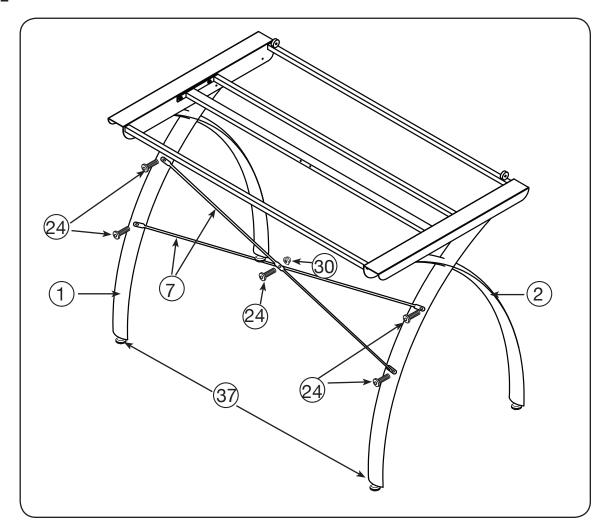
	PARTS LIST DESCRIPTION	QUANTITY	
15.	Angle Adjustment Bracket	1	
16.	Drawer Top	1	
17.	Drawer Frame	1	
18.	Drawer	3	
19.	Drawer Bottom	1	
20.	Art Tray	2	
21.	Partitioned Art Tray	2	

PARTS LIST DESCRIPTION QUANTITY **Left Pencil Tray Support** 22. 1 o <u>Q</u> 23. **Right Pencil Tray Support** 1 <u>_</u> 0 د و 🖨 ه Allen Bolt 6mm x 13mm 24. 17 (1/4" x 1/2") 25. Allen Bolt 6mm x 8mm 4 (1/4" x 5/16") 26. Bolt 9mm x 35mm 4 (3/8" x 1 3/8") **27**. Phillips Bolt 4.8mm x 13mm 16 (3/16" x 1/2") 28. Phillips Screw 13mm 4 (1/2") 29. Nut 4.8mm 6 (3/16") 30 **Acorn Nut 6mm** 1 (1/4")

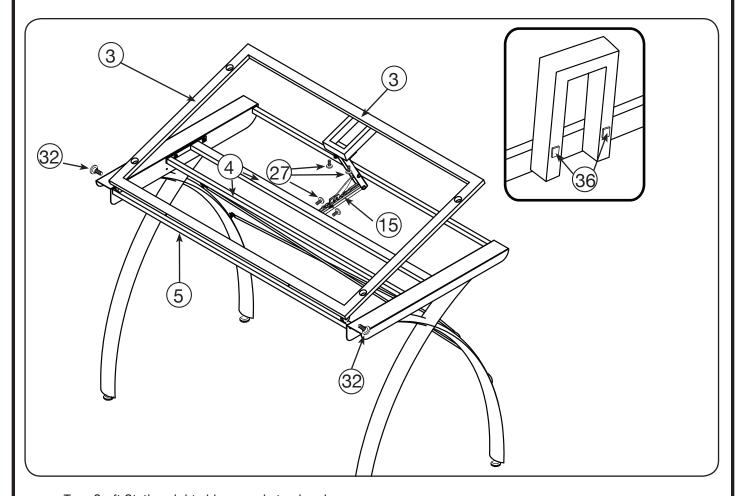
	PARTS LIST ESCRIPTION	QUANTITY	
31.	Phillips Bolt 4.8mm x 6mm (3/16" x 1/4")	8	
32.	Allen Bolt 6mm x 15mm (1/4" x 5/8")	2	
33.	Allen Wrench	1	
34.	Wrench 6mm (1/4")	1	
35.	Wrench 4.8mm (3/16")	1	G
36.	Flannel Pad	2	
37.	Floor Leveler	4	



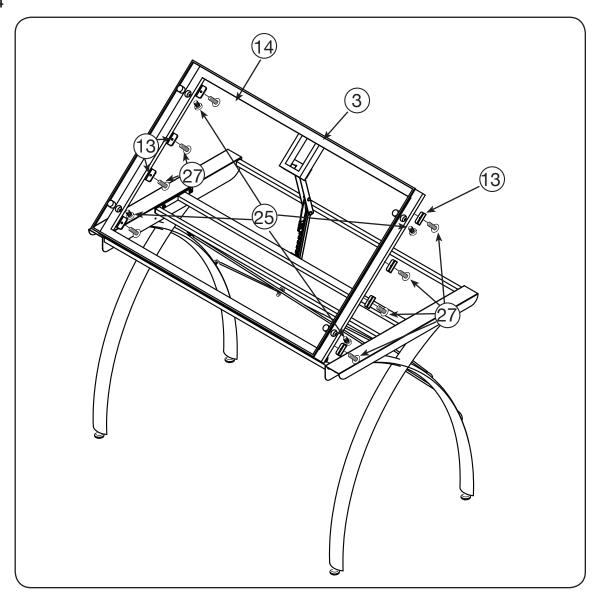
- Locate Left Leg (1), Right Leg (2), Center Support Bar (4), Front Support Bar (5), and Rear Support Bar (6)
- Turn the parts upside down on a flat surface
- Screw Allen Bolts (24) through Left Leg (1) and Right Leg (2) into Front Support Bar (5) and Rear Support Bar (6) and tighten
- Screw Allen Bolts (24) through Center Support Bar (4) into Left Leg (1) and Right Leg (2) and tighten



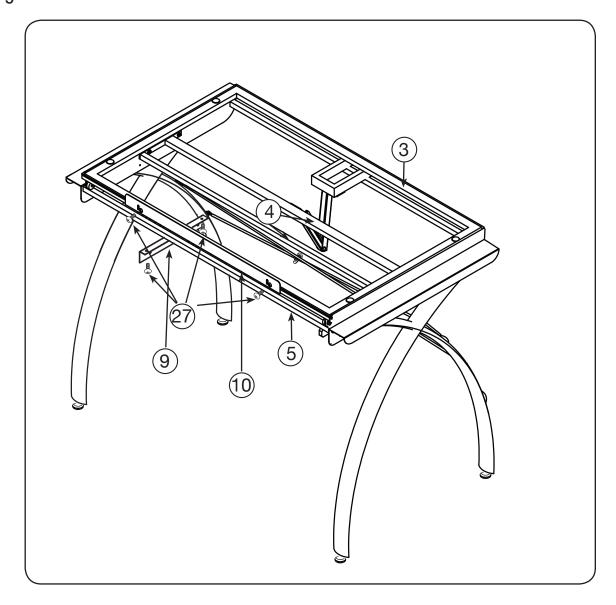
- Overlap Cross Braces (7) so that they form an "X" shape and secure center by screwing Allen Bolt (24) into Acorn Nut (30)
- Attach the ends of the Crossbars (7) into Left Leg (1) and Right Leg (2) [on the rear of the table] with Allen Bolts (24)
- Screw Leg Levelers (37) into the bottom of Left Leg (1) and Right Leg (2)



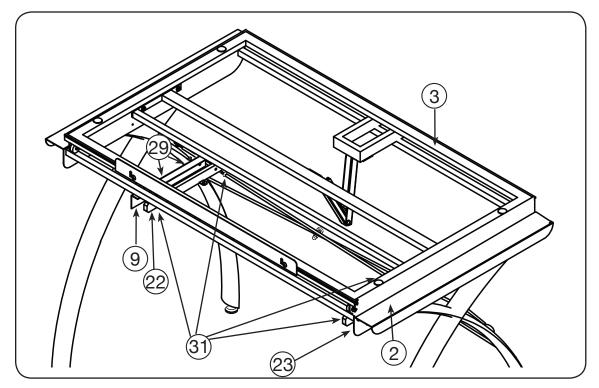
- Turn Craft Station right side up and stand on legs.
- Attach Top Frame (3) to Front Support Bar (5) using Allen Bolts (32)
- Secure Angle Adjustment Bracket (15) to Center Support Bar (4) and U shaped section of Top Frame (3) with Phillips Bolts (27)
- Peel off sticky paper from back of Flannel Pads (36) and attach beneath Bracket Support on Top Frame (3) (see arrows) to protect the Bracket Support and Rear Support Bar (6)



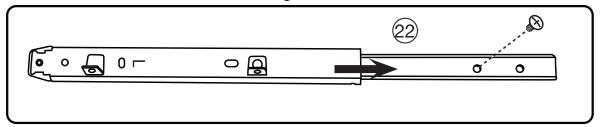
- Secure Plastic Brackets (13) to Top Frame (3) with Phillips Bolts (27) (Please do not screw Plastic Brackets (13) to Top Frame (3) too tightly yet) Attach Glass (14) to Top Frame (3) with Allen Bolts (25)



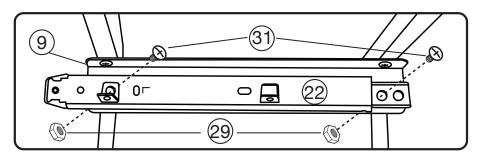
- Attach Pencil Tray Side Support (9) to Front Support Bar (5) and Center Support Bar (4) using Phillips Bolts (27) Attach Pencil Ledge (10) to Top Frame (3) using Phillips Bolt (27)



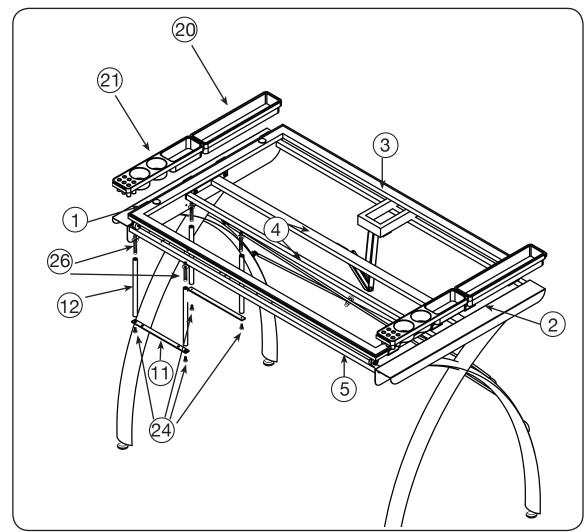
See enlargements below



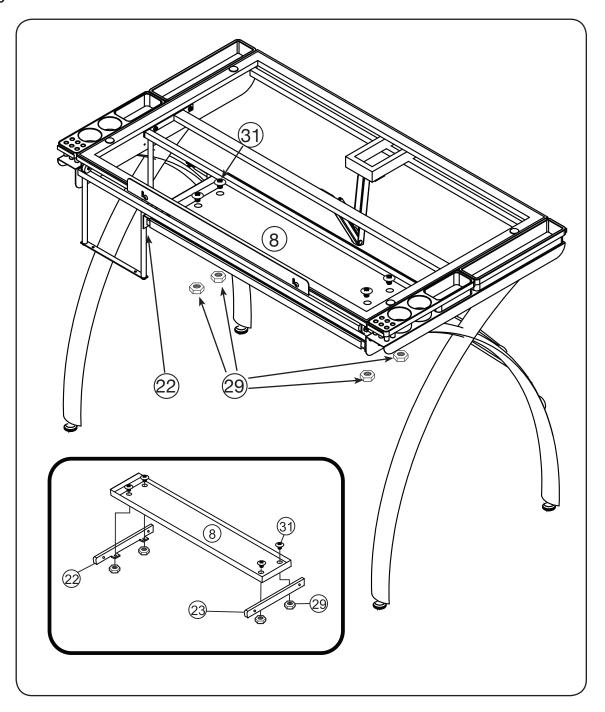
Left Drawer Glide



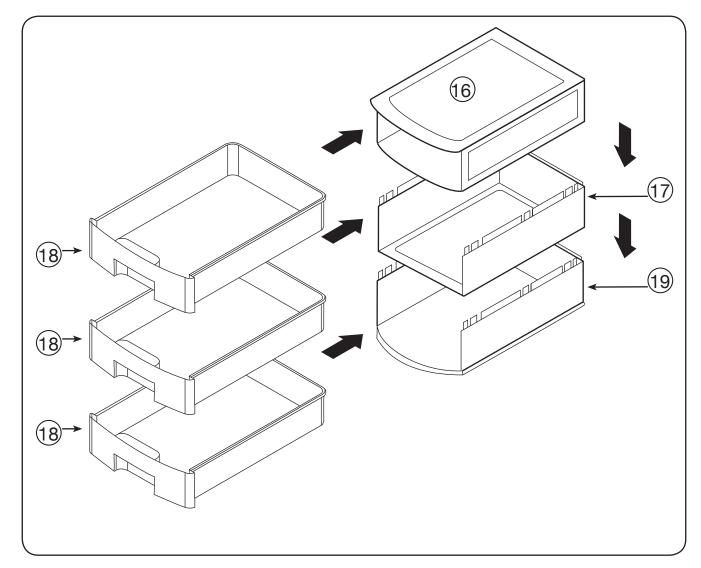
 Attach Left Pencil Tray Support (22) to Pencil Tray Side Support (9) and Right Pencil Tray Support (23) to Right Leg (2) using Phillips Bolts (31) and Nuts (29)



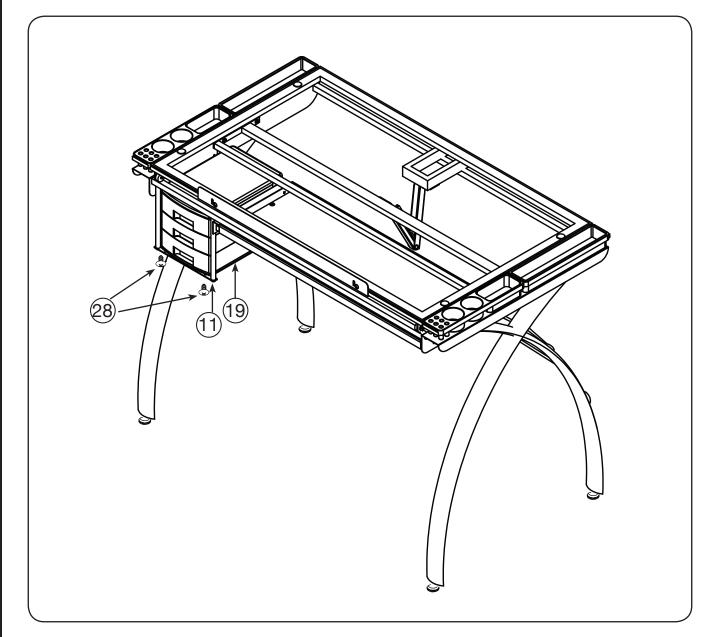
- Turn Art Tray (20) & Partitioned Art Tray (21) over and locate groves
- Slide groves into Metal Brackets on left and right side of Top Frame (3), then tighten screws (27) in metal brackets
- Thread Bolt (26) into Front Support Bar (5) and Center Support Bar (4) [The short end of Bolt (26) should face up, the long end down]
- Screw Drawer Support Post (12) into long part of Bolt (26)
- Attach Bottom Drawer Support (11) to Drawer Support Posts (12) with Allen Bolts (24)



 Attach Pencil Tray (8) to Left Pencil Tray Support (22) and Right Pencil Tray Support (23) using Phillips Bolts (31) and Nuts (29)



- Align the plastic tabs of the Drawer Bottom (19) with the groves in the bottom of the Drawer Frame (17) and snap together
- Align and snap the Drawer Top (16) to the top of the Drawer Frame (17) Slide Drawers (18) into Organizer



• Attach Plastic Drawer Bottom (19) to Bottom Drawer Support Post (11) using Phillips Screws (28)